

Business Administrators Meeting (BAM)

Thursday, November 7, 2024

Agenda

Welcome	Kristy Michel
Budget Update	Jared Fincke
P-cards and Contracts	Lenn Caron and David Clurman
Auxiliary Services Update	Michael Clemons
New Guidance on Manual Payroll Journals	Joanna Napoli
Travel	Adam Drutz-Hannahs
• Update on Concur • Adding personal travel to business travel	
PAW Credit Memos	Linda Rothfus
FM Ready Requests	Elyse Clegg
HRSTM	
• Change Initiative and LEADS Academy	Melody Wright
• FLSA Updates, Background Checks, Maryland Wage Range Transparency law and Open Enrollment-	Kelly Coleman
• Collective Bargaining Agreement Updates	Michale Sheckleford Tallon
• System Clean Up Initiatives	Brittany Hensley
• Service Awards	Lynne Adams