

# *Withdrawal & Attempt Policy*

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THE LAST DAY TO WITHDRAW WITH A "W" IS APRIL  
3RD.

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CHECK WITH THESE OFFICES BEFORE TAKING ACTION.

## **COURSE INSTRUCTOR**

Determine projected grade, discuss resources, etc.

## **FINANCIAL AID & SCHOLARSHIP OFFICE**

AOK Library (pondside)  
financialaid.umbc.edu/contact/

## **RESIDENTIAL LIFE**

Erickson Hall

## **CONSIDER REPEAT POLICY**

See below

## **SCHOLARSHIP GROUP ADVISOR:**

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## **MAJOR ADVISOR:**

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## **OTHER:**

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***BE PROACTIVE -- Meet with Campus Representatives  
Ahead of the Last Day to Withdrawal Deadline***

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## ***UMBC REPEAT/ATTEMPT POLICY***

- Two guaranteed attempts at a course – must petition for a third attempt.
- Withdrawal and all letter grades (including both passing and failing grades) count as an attempt.
- UMBC's repeat policy includes attempts from other institutions.
- Review Third Attempt Policy and Petition -- **DUE EARLY AUGUST 2026**

(approximately 3 weeks prior to start of semester)

(<https://academicsuccess.umbc.edu/course-repeat-petitions/>)

- A cumulative UMBC GPA of a 2.0 is required.
- Students may only petition for one course repeat per semester. This includes courses taken for a second or third attempt.
- While enrolled in a class for the third time students may not exceed a course load of 16 credits total.
- Plan ahead for advisor approval and seek support at least 2 weeks prior to deadline.

# Withdrawal Instructions

To withdraw from a course or courses prior to the "W" deadline, follow these steps:

- Log in to your myUMBC account

- Click Profile.



- Select Registration >> Student Schedule and Registration

## Registration

Student Schedule and Registration\*\*  
View and manage your classes and schedule

- Select the "Drop" tab and place a check mark next to each course that you wish to drop. Then, select the button labeled "Drop"

A screenshot of the myUMBC "Drop Classes" interface. The interface is dark-themed. On the left is a navigation menu with options like "Registration", "Course Catalog", "Class Search", "My Schedule", "Schedule Builder", "Edit Classes", "Add Classes", "Swap Classes", "Drop Classes" (which has a checkmark), "View Wait List", "Enrollment Dates", and "Enrollment Verification". At the bottom of the menu is a "Full Site" link. The main content area is titled "Drop Classes" and has a "Drop" button in the top right corner. Below the title is a "Term" dropdown menu set to "Spring 2022". The main area contains a table with the heading "Select classes to drop and then select Drop". The table has columns for CLASS, DESCRIPTION, DAYS, START, END, ROOM, INSTRUCTOR, UNITS, and STATUS. There are four rows of course information. The first row is for AMST 100 01-LEC (1011) with a checkmark in the STATUS column. The other three rows have empty checkboxes in the STATUS column. The table data is as follows:

CLASS	DESCRIPTION	DAYS	START	END	ROOM	INSTRUCTOR	UNITS	STATUS
> AMST 100 01-LEC (1011)	Intro. to American Studies	MoWe	11:30 am	12:45 pm	Performing Arts & Human 234	Michael Casiano	3	<input checked="" type="checkbox"/>
> ANTH 101 01-LEC (3662)	Intro to Anthropology	TuTh	10:00 am	11:15 am	Interdisciplinary Life S 118	To be Announced	3	<input type="checkbox"/>
> BIOL 123 01-LEC (5015)	Human Genetics	TuTh	2:30 pm	3:45 pm	Administration 101	Tracy Smith	3	<input type="checkbox"/>
> FYS 102 09-LEC (7779)	First Year Seminar (SS)	TuTh	11:30 am	12:45 pm	Albin O Kuhn Library & G 259	Joanna Gadsby, Katy Sullivan	3	<input type="checkbox"/>