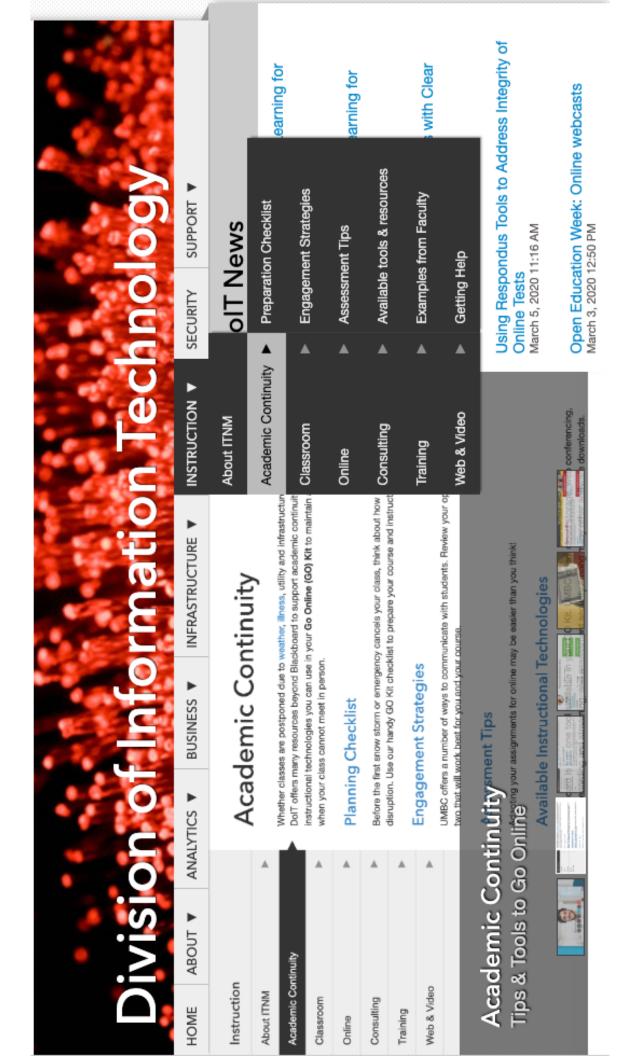
## doit.umbc.edu/itnm/academic-continuity





## **Academic Continuity Essentials**

Spring 2020

These simple steps will help you maintain your classes even when the university is closed for an extended period.

1. Contact your class to let them know how you will continue instruction.

You can send an email through Blackboard or your PeopleSoft roster.

2. Inform students how to continue their coursework.

Will they work independently or use <u>Blackboard</u> to take tests and submit assignments? Will you upload files to Blackboard or send files <u>via email</u> or share documents through Box or Google Drive?

3. Tell students how to submit their work.

Do you want students to email their work to you? Would you prefer to use Blackboard to <u>collect submissions</u>?

4. Tell students how they will get their grades.

Whether you use a paper gradebook, a spreadsheet, or <u>Blackboard's grade center</u>, you will need to keep students informed about their progress in the course.

If classes are postponed due to <u>weather</u>, <u>illness</u>, utility and infrastructure, or other emergency, remember DoIT offers many resources beyond Blackboard to support academic continuity. Know <u>which instructional technologies you can use</u> in your Go Online (GO) Kit to maintain academic continuity when your class cannot meet in person. Visit our website for more information:

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Register for the Go Kit webinar - Wednesday, March 11 @ 12 PM <u>bitly.com/umbcgokit-webinar</u>

For Your Information

"10 Things Faculty Should Do in Blackboard & Why" (5/8/19 DoIT News post)