

Honors College Council, Fall of 2013

Nicholas Rogers – President

John Malloy – Vice President

James Loy – Secretary

Munira Shahir – Treasurer

Truptiben Sindhi – Historian

Andreas Seas – Freshman Representative

Andres Garcia – Freshman Representative

Brian Shouse – Freshman Representative

Emily Huang – Freshman Representative

Amir Salar Sephehri – Transfer Representative

Dr. Guzman-Rea – Faculty advisory

First meeting of August (08/26)

Attendance:

Nicholas Rogers

John Malloy

James Loy

Munira Shahir

Topics:

Position Responsibilities:

Officer responsibilities were determined and defined.

- President and Vice President coordinate activities and HCC meetings. Only the President and Vice President can send mass emails to the Honors College members when necessary.
- Secretary records meeting minutes and event details, reserves rooms, and communicates with faculty. The Secretary's main purpose is communication.
- Treasurer manages the budget and reports funding to the HCC.

Vegas Night:

Tentative date for Vegas Night is Thursday, November 7 between 7 and 10. The currency was discussed to be play money which is already available. Possible prizes for participants may include UMBC Bookstore gift cards, while simpler door prizes would be basic prizes from a party store. Vegas Night was agreed to be held in the Commons Game Room, reservations for which is to be handled immediately. Faculty and Honors College members would be relied on for running the games. Cosponsors would include the Meyerhoff program and the LLC's. Invitation to all scholar programs would promote a large diversity of attendees.

Regular Meetings:

- For now, Officer meetings will occur weekly on Wednesdays from 12 to 1 p.m.
- Open meetings to all Honors College members will occur on September 11 and 25, October 9 and 23, and an open Vegas Night debriefing meeting on November 13.

Lunch in the Lounge:

- Three lunches are planned for each semester. Upcoming lunches are tentatively September 25th, October 23rd, and November 20th.
- Interesting topics and faculty/staff need to be found and asked to attend. A diverse set of topics is desired (not a monopoly of science teachers, for example).
- Dr. Hrabowski must be contacted in November about a spring semester lunch in the lounge.

Proposed HCC Positions:

Inclusion of new officer positions should increase interest in the HCC as well as allow more complex events to be carried out.

The addition of more Freshman Representatives to reach out to the new members of the Honors College as well as Transfer Representatives should benefit the HCC. Such a congregation of positions may best be utilized as a sub-council specifically responsible for increasing involvement of the new Honors College members in HCC activities.

Miscellaneous:

Announcements at the Honors Forum once a month would be an excellent way of increasing our visibility in the Honors College without excessive reminders. Such announcements would have to be cleared with Dr. Stacey and Dr. Kelber-Kaye.

HCC presence at the Involvement Fest would be mostly to advertise the upcoming Vegas Night in November. The officers of the HCC are expected to be present as they are able.

Vegas Night Supplemental Meeting (09/03)

Attendance:

Nicholas Rogers
John Malloy
James Loy
Munira Shahir
Dr. Guzman-Rea
Dr. Stacey
Dr. Kelber-Kaye

Topics:

Permissions:

- It must be determined whether we are allowed to hand out prizes for gambling in Maryland and whether our Vegas Night will be charitable. While UMBC funds cannot go to charities, admission yields from UMBC events can be donated.

Volunteers:

- It is suggested that we find and inform volunteers of the event early to run the games at Vegas Night.

Involvement Fest:

- Half-flyers will be made and handed out at Involvement Fest to inform students of event. Vague descriptions of Vegas Night (such as stating the start time of 7pm without stating a definite end time) allow us to create awareness of and excitement for the event this early, before many of the details are established. The HCC will be mentioned as a sponsor of the event so as not to confuse students into thinking that Vegas Night is for Honors College students only. Nick will handle the design of the flyers, while Dr. Guzman-Rea and James will print and cut out the flyers respectively.

Event Details:

- Honors College may be able to help purchase larger prizes, such as a Kindle or a \$200 bookstore gift card. Those at the end of the event with the most chips will be eligible for these prizes.
- Proposed admission is \$5 or \$10 for initial chips.
- Formal attire is not required but desired. Rewards can be offered to those who appear in formal attire, such as more chips per admission charge or a bonus prize. A competition for best dressed may be an event at Vegas Night.

- Play money or chips featuring UMBC or HCC/Honors College faculty would be fun and make the event memorable. Plans are in effect to purchase playing cards with faculty on the backs (Dr. Hrabowski would be an excellent candidate; however, it would need to be cleared with him first).
- Munira will set up a budget for the event as Treasurer.
- All other fun or humorous ideas to include in the event are welcomed.

Miscellaneous:

- It would be wise to schedule the Dr. Hrabowski Lunch in the Lounge event in October rather than November. John will handle scheduling the event with Dr. Hrabowski's staff.

First meeting of September (09/12)

Attendance:

Nicholas Rogers
John Malloy
James Loy
Munira Shahir
Truptiben Sindhi
Dr. Guzman-Rea

Topics:

Lunches in the Lounge:

- First two Lunches are set with Dr. Hoffman on September 25 and Dr. Kate Drabinski on October 23.
- Nick and John are working on asking Dr. Hrabowski to do a lunch in the lounge in spring.

Freshman Involvement:

- The Freshman/Transfer council needs to be made soon. Nick and John plan to make an announcement at Honors Forum next Monday (9/16).
- Interested freshman/transfers will have a week to nominate themselves by emailing the Secretary. Nominations will close Sunday (9/23). The Secretary will prepare a ballot.
- Voting will occur Monday (9/24), where nominees will need to give a 30-second speech. Voting should take a maximum of 10 minutes so as not to interfere with Honors Forum.
- The new council will be responsible for putting organizing a smaller social event for the end of October.

Vegas Night:

- There are now less than two months until the event, so it is time to pin down details for ordering supplies and delegation with other programs. Nick wants a detailed timeline defining what gets done by whom at what time to make the event occur on time.
- Nick created a Google Drive document to which we all have access to in response to Truptiben's idea to organize the event with an online document.
- Nick has determined that the event should not be made profitable due to the resulting need for a Maryland gaming license.
- Lisa and Dr. Guzman-Rea will move ahead with purchasing a Roulette table. It is hoped that, at the latest, one will be ordered tomorrow.
- Prizes are our biggest priority as they are likely our best advertisement for the event. We need to determine just what prizes we will get and how we obtain them rather soon.

- Suggested major prizes include a Kindle fire, gift card, or a special lunch with Dr. Hrabowski.
- Suggested second tier prizes include big boxes of Ramen, gift basket with Chick-fil-A, or a UMBC basket from the Bookstore.
- Smaller prizes need to be determined. Smaller gift cards were suggested by John. Prizes can best be determined when we have our event budget.
- Volunteers should be gathered two weeks prior to the event, giving them at least a week for training. Recruiting volunteers early may lead to unexpected cancellations between now and the event, complicating matters.
- Reliance on other scholar programs and clubs will mainly be for volunteer manpower.
- The poker tournament will occur in rounds (quarter finals, semifinals, finals...). As people lose in the tournament, we can keep their interest by holding the raffle near the end while the poker finals occur.
- Formal attire should be worn by all volunteers. Students that come to the event in formal attire can be rewarded with extra chips or raffle tickets.
- Supplies we already have: Poker Sets, card tables.
- Supplies we need: maybe two small slot machines depending on expense, roulette table, catering, decorations, decks of cards, and money with UMBC faculty faces.

Miscellaneous:

- Dr. Guzman-Rea suggested a haunted hay ride or maze for late October to coincide with Halloween. This event would likely have to occur on a local farm.
- The deadline for ordering HCC tee shirts has passed for this year.

Second meeting of September (09/19)

Attendance:

Nicholas Rogers
John Malloy
James Loy
Munira Shahir
Truptiben Sindhi

Topics:

Freshman Representative:

- Currently, one nominee is a full candidate. One nominee is only missing a submitted picture, which may or may not be necessary. Two people have accepted their nomination and are working on their statement/blurb. One other person is nominated, and the Secretary is awaiting their approval of the nomination. Thus, 5 candidates are emerging for the election.
- The Freshman Representative Sub-Council may not be necessary at all HCC meetings for more than a biweekly participation, though we should require at least one member of the Freshman Representatives attending each weekly meeting to allow adequate communication with the sub-council.
- Nominations will close next Wednesday (9/25) and voting will occur Two Mondays from now (9/30).

Lunches in the Lounge:

- Food for next week's first Lunch in the Lounge needs to be purchased. John will manage this first event and determine whether the HCC must purchase the food from our budget, or whether the Honors College will pay for the food.
- James and Munira will attempt to contact their suggested faculty for the third Lunch in the Lounge again next week. This is not as urgent as the third Lunch in the Lounge will be in late November.

Vegas Night:

- There has been difficulty obtaining a roulette table for the event. Nick has suggested asking the DEVICE club to build one, although, being one month in advance, it is uncertain whether they will be able to help. Nick will contact them before next meeting.
-
- The Treasurer has determined our budget should not greatly exceed \$600 for the event. However, given the limited expense of next semester's social event (the Retriever Bowl), it is not exceptionally precarious to exceed this budget.
- We are not allowed to ask the SGA for funding for our Prizes.

Vegas Night To-do List:

1. Scope out decorations for the game room. Nick and John plan on checking the game room after this meeting.
2. Ask AIChE to handle marketing the event.
3. Determine food specifics. The food should be refreshments rather than a provided meal. How to purchase the food should be determined well in advance of the event.
4. For prizes, we must begin asking nearby companies for donated prizes (i.e. gift cards). The President will create a formal letter to specific companies asking for prizes. Estimating an 80% decline rate, Nick suggested 20-25 companies would be ideal to ask for donated prizes. Next meeting, the HCC officers will help Nick write the letters to nearby companies, which should be determined by all HCC officers.
5. For the grand prize, the HCC must ask Dr. Hrabowski about the possibility of offering a lunch with him as the grand prize. Based on his response and the donations from companies, we may not offer a Kindle Fire as a prize, helping our budget for the event.
6. Truptiben will investigate the complexities of paper money for the event.

Budget:

The Treasurer will distribute the proposed budget to the HCC members. We currently have \$1000 for this year's events.

Third meeting of September (9/26)

Attendance:

Nicholas Rogers
John Malloy
James Loy
Munira Shahir

Topics:

Freshman Representatives:

- Nominations are closed; all candidates were turned in to Dr. Guzman-Rea in the early morning of Thursday, September 6. A total of ten candidates are on the ballot.
- Elections will occur this Monday, September 30. The President proposed the creation of a list of responsibilities to give to the Freshman Representative so they understand what their sub-council must accomplish, such as their meeting requirements.

Lunch in the Lounge:

- John reported that the first Lunch in the Lounge event was a success. Attendance numbers were good, but were lower than suggested by the sign-up sheet. It is suspected that this is due to unforeseen schedule changes between the time students sign up for the event, and the time of the event itself. Thus, John has suggested we release the signup sheet only a week before each Lunch in the Lounge, citing the rapidity at which the signup list was filled.
- Munira and James are still working on contacting their respective faculty. If both faculty members are interested, we can schedule one of them to do our Spring 2014 February Lunch in the Lounge.

Vegas Night:

- The donation request letter is written. Nick's mom suggests that the best method to attain donations is hand delivering the letters. Nick and John plan to distribute the letters to local vendors in the next two weeks. Hopefully, this will allow results by mid-October so we can gauge our success in obtaining prizes.
- Munira is working on finding food vendors. She is looking into a cupcake company which may supply us with discounted confections.
- The volunteer responsibility and signup sheet is made with a purposefully high estimate so the event is not understaffed. Volunteer recruitment should occur after all other details for the event are determined.
- Games should be determined by mid-October so we can train dealers and game managers. It was decided that slot machines would look tacky, craps is too difficult, and roulette tables are out of our price range (however, John mentioned he may know where to find an affordable one, in which case we will add roulette back to our list). Thus, most

games will be card games like blackjack and poker. Darts would be a fun addition to add variation to the games.

To-do List:

1. Send email to Dr. Hrabowski's assistant asking whether he would honor a lunch with him next spring for our event's grand prize.
2. Food type and vendor need to be determined.
3. Games need to be agreed upon so we can rent or buy equipment, train volunteers, and learn the rules.
4. The bookstore and local vendors must be asked for donations of prizes to our event.
5. Contact the Freshman Representatives when elected to inform them to come to relevant HCC meetings, their responsibilities, and to form their own meeting time.

First meeting of October (10/3)

Attendance:

Nicholas Rogers
John Malloy
James Loy
Munira Shahir
Truptiben Sindhi
Andreas Seas
Sebastian Snowberger – AIChE President
Angela Norton – AIChE Secretary
Dominick DiMercurio

Topics:

Freshman & Transfer Representatives:

Congratulations to our newly inducted Freshman and Transfer Representatives!

– Freshman Representatives

Andreas Seas
Andres Garcia
Brian Shouse
Emily Huang

– Transfer Representative

Amir Salar Sephehri

Vegas Night:

- Nick and John plan to ask local businesses for donation tomorrow (10/4/13). Not many responses are expected, but quantity of small prizes is preferred over quality of a few prizes to make Vegas Night more enjoyable to the majority of attendants.
- AIChE needs to help find volunteers and help market the event. They can also provide other ideas and sources for prizes if possible.
- We need dealers and/or people experienced in casino games for volunteers. AIChE members suggested that they could ask other faculty to help in the event, citing Dr. Enszer's enthusiasm towards games. Dealer volunteers should be found rather soon so we can work out the training with Dr. Stacey.
- Food is still in progress. Munira hopes to get a response by next meeting and progress with the result.
- Advertisement of the event may include an iNet animated ad. Such ads cost about \$100 per video.
- The ability of the AIChE to mix funds with the HCC should be figured out by asking the finance board. The HCC has a budget from the Honors College, and we are not allowed to fund our Vegas Night prizes from the SGA.

Lunch in the Lounge:

- Dr. Tatarewicz has shown interest in doing the November Lunch in the Lounge with proposed topics being either the future of the space program or the growing chaos in scientific and technological approaches. The HCC decided the space topic would be the best choice. James will attempt to meet with him next week to better organize the event details.

Miscellaneous:

- The meeting concluded with the HCC helping to decorate the Honors College Office for Homecoming.

Second meeting of October (10/10)

Attendance:

Nicholas Rogers

John Malloy

James Loy

Munira Shahir

Topics:

Freshman Representatives:

- John has heard from the Freshman Representative sub-council and reported that they have had at least one meeting. They have discussed possible events and have suggested a “warm weather” event such as a Quidditch match for next semester.
- Since it has been determined that having a Freshman Representative appear at every HCC meeting is difficult, or at best unfair to Andreas who would alone be capable of making our Thursday meeting. Thus, for now, we will maintain contact with the Freshman Representative sub-council via email.

Lunch in the Lounge:

- Wednesday, November 20th is the definitive date for the November Lunch in the Lounge event, with Dr. Tatarewicz’s presentation on the changing future of the U.S. space program.
- James will get the details to Dr. Guzman-Rea so she can advertise the event to the Honors College and prepare the attendance form. The sign-up form should not be released until a week before as previously decided.

Vegas Night:

- Food details: Munira has obtained a quote of \$200 for food from a vendor. This food would be cheese with crackers and fruit. Nick decided that this was too much for our event’s budget. While ordering pizza may help our attendance, it would still be pricy and less classy than we had hoped for our event. Also, due to the timing of our event, we would expect the attendants to have already eaten, and aim for Hors d'oeuvres for our event instead. Nick wants to discuss food with Lisa before progressing on this topic.
- Volunteers: we are just about a month away from the event, so we need to determine volunteers. Some faculty members have shown interest in dealing; Dr. Stacey is able to hold dealer training during the week of Halloween. We feel Friday, November 1st during free hour would be ideal. Other faculty members willing to volunteer as dealers need to be recruited.
- Prizes: Our current donated prizes include a restaurant gift certificate, movie passes, a \$50 gift certificate to the Grilled Cheese Factory, and a two game bowling pass. Finding donations has thus been very successful, and Nick has three other places yet to ask. Nick and John plan to visit businesses in and around the mall, such as Medieval Times and Buffalo Wild Wings.

- Advertising will be rather straightforward in the form of mentioning the donators at the event and while awarding prizes.
- Munira has agreed to make a banner to advertise Vegas Night by Monday (10/14).
- Nick and John have decided to follow up their request to Dr. Hrabowski's secretary next week if there remains no reply about our Lunch in the Lounge and Vegas Night lunch prize.
- We are still trying to determine our event's DJ. If we cannot get one, Nick will likely be able to substitute.
- James will find standardized rules for our card games for Dr. Stacey and will mention to him our proposed dealer training date of November 1st.

First meeting of August (08/26)

Attendance:

Nicholas Rogers
James Loy
Munira Shahir
Andreas Seas
Andres Garcia
Brian Shouse
Dr. Stacey

Topics:

Vegas Night:

- More donations have arrived, with more prizes expected from Olive Garden and Medieval Times. Nick plans to approach more businesses this weekend. All donations must be concluded by October to remain on schedule.
- The grand prize is still being handled. If there remains no response, Nick will re-email Dr. Hrabowski's secretary about the request next week.
- No new faculty members have been added as dealers. We currently have Dr. Dean and Dr. Thomas as dealers. Due to a scheduling conflict, the dealer training has been rescheduled to Monday, November 4th during free hour.
- Advertising prizes for the event will commence about two weeks before the event for maximum effectiveness.
- The games will involve chips and tickets. Tickets can be traded for ten chips, and will be used as currency in our silent auction or raffle for the prizes. Chip donation between attendants (although cheating) appears impossible to effectively prevent. Currently we believe each attendant will initially get 30 to 50 chips.
- The Poker Tournament must start at or very near the beginning of Vegas Night for time considerations. Attendants must choose between participating in the tournament and playing the various table games. To set up the tournament, we need an estimate of the number of participants, which is very difficult to obtain before the event. A rough estimate can, however, be determined if the HCC members informally poll students about the general interest in the poker tournament. Also, we should find out the level of interest in a costume contest as well as how students would prefer the winner be decided.
- Attendants of the poker tournament can enter the table games if they are eliminated. We have not yet determined a fair way by which people can get more chips if they lose everything.
- We expect dealers not to be participants in the tournament.
- Due to expense, we have decided not to have the event catered. Instead, Nick has decided to go with a method suggested by Lisa, which involves asking Giant foods to donate

platters of cheese or fruit. Nick is working on obtaining fancy utensils to keep the event formal.

- Advertising should be started by next week. To allow for this, a supplementary meeting has been arranged for this upcoming Monday (10/21) around 8:30 pm to determine advertising details.

Freshman Representative Event:

- The Freshman Representative sub-council is working on a Halloween event. The event should be indoors and be relatively small and informal. The sub-council planned to meet again this week to simplify the event to a manageable size.
- The Freshman Representative sub-council has a Facebook group to facilitate communication and will carbon copy their emails to Nick to maintain communication between both parts of the HCC.

Fourth meeting of October (10/24)

Attendance:

Nicholas Rogers
John Malloy
James Loy
Munira Shahir
Andreas Seas

Topics:

Freshman Representative event:

- The Freshman Representative subcouncil has decided to hold their Halloween event in the basement of Susquehanna (building with the Honors LLC).
- Their event's costume contest will be judged by the Honors LLC floor's RA Belawoe.
- Food and drinks will be purchased in bulk from Costco; a record of the expenses will be kept.
- Twelve volunteers are set for helping with the event, which are more than enough volunteers to set up and maintain the event.

Budget:

Our budget remains at \$1000. We plan on using just under \$600 dollars for Vegas Night. Thus, there are plenty of funds available to cover the Retriever bowl in spring and the Freshman Representative subcouncil's event.

Lunch in the Lounge:

- Last Wednesday's lunch in the lounge event was another success. John reported that the audience was much more involved, perhaps due to the smaller attendance. For November's event, we will release the sign-up form a week and a half before the event to attempt to gain a few more attendants.
- There remains no response from Dr. Hrabowski about the spring lunch in the lounge event.

Vegas Night:

- We can no longer rely on a lunch with Dr. Hrabowski to be our event's grand prize. Nick and John plan to meet with him in person to discuss the possibility of a lunch as a grand prize and the lunch in the lounge spring event. However, for the moment, we have decided to make 2 Kindle Fires be our grand prizes. One will be awarded to the poker tournament champion; the other will be available to table game participants. This would solve our dilemma as to which grand prize to give to each part of our event, since both prizes would be the same.
- Our Costume Contest winner will receive our Medieval Times tickets.
- Andreas polled students and found about 30% of students would be interested in the poker tournament over table games. This is an ideal ratio of interest for our event.
- Advertising is now our main goal. Flyers on the notification boards, word of mouth, Honors College Facebook page, and a spotlight on the myUMBC homepage will be our main methods of advertising. Andreas suggested creating a light-up sign about Vegas for our event, however, due to time constraints, this is probably not possible for this year's event.
- Inet advertisements may not be necessary this year, but we will ask AICHe if they are capable of managing this advertising outlet.
- James will look into creating a spotlight for our event and Munira will look into putting up flyers with seb's announcements.
- Nick has decided with Dr. Guzman-Rea that a date change for our event should be seriously considered. John and Lisa cannot attend on the current date, and the Honors college staff will be returning from a trip the morning of the event. Based on scheduling, a tentative rescheduled date is set for Wednesday, November 20. This delays our event by about a week. In response to this, dealer training should also be delayed a week. This date change must be cleared with our partnering group AICHe.
- Nick found that members of Tau Beta Pi are required to perform five hours of service per semester, and would thus be a likely source of volunteers for our event.
- Nick and John plan to ask Giant for donated food this weekend.

Fifth meeting of October (10/31)

Attendance:

Nicholas Rogers
John Malloy
James Loy
Munira Shahir
Andreas Seas

Topics:

Vegas Night:

- Vegas Night has experienced an official date change to Tuesday, November 19. This will allow the Honors College staff to attend.
- Most of our event's games will be card games such as blackjack, 5 card stud, and Texas hold 'em. Non-card games will include chess, darts, perhaps pool, and perhaps a simplified version of craps.
- Dealers are needed as soon as possible. Eight dealers will be needed for the poker tournament alone. We expect that eleven more dealers should suffice, and must be found before our dealer training date of Friday, November 8.
- There remain vendors to be called to inquire about more donations. Munira has offered to handle some of this responsibility.
- James will discuss our event's spotlight advertisement with Dr. Guzman-Rea as she has authority to create these. Also, he will discuss with Lisa the re-reserving of the game room for our new event date.
- Munira will keep in contact with the Honors College about the food arrangements.
- Nick and John have found how to email Dr. Hrabowski and will make one more email attempt at inquiring his availability and willingness towards our grand prize idea.
- Dr. Stacey mentioned that the Honors College will supply food and a Kindle for our prizes.
- Nick will create a formal timeline organizing how our event will work this weekend, to be reviewed by the other HCC officers.

First meeting of November (11/14)

Attendance:

John Malloy
James Loy
Andreas Seas

Topics:

Freshman Representative Event:

- Andreas has received survey results regarding the preferred details of the stress-buster/waffle night event. Most responders preferred an event date of Friday, December 6th, corresponding to the week before finals. A high rate of attendance is expected from the survey results, requiring a limited amount of advertising for the event. Setup and supplies are already prepared for the majority of responsibilities (Andreas has reported access to two waffle irons, movie projectors, and games for the event).

Vegas Night:

- The Vegas Night event is delayed until the first week of next semester in order to make the event the best possible and due to difficulty finding dealers for the event.
- James is still preparing the game rules for the event. Two games are completed thus far. He hopes to finish the rules by next week.

Lunch in the Lounge:

- James is working with Dr. Guzman-Rea to advertise the event. Dr. Tatarewicz has been contacted for confirmation of his attendance and to assure he knows how to reach the Honors College lounge area. Both John and James will manage the event. The event will occur next Wednesday, November 20th.

Second meeting of November (11/21)

Attendance:

Nicholas Rogers

James Loy

Munira Shahir

Andreas Seas

Topics:

Lunch in the Lounge:

- The last lunch in the lounge event of the semester was quite a success. The attendants were interactive with the speaker, who in turn enjoyed participating in the event.

Stress-buster Event:

- The Freshman Representative sub-council has organized and planned a stress-buster event very thoroughly. The event will be located in the Susquehanna dormitory basement and in adjoining study rooms. Hula-hoops are already available in Susquehanna for use in the event. Eight to twelve volunteers should suffice for running the event.
- Andreas has access to at least one projector for showing movies at the event. More projectors may be borrowed from the campus if needed. Andreas has movies to use at the event.
- Waffle irons have been procured. Waffle mix and other snacks still need to be obtained for the event. Emily has volunteered to run the waffle bar. Volunteers will make waffles for the attendees, rather than allowing them to create their own waffles.
- Jeopardy is an unlikely inclusion at this point due to complexity of running the game and it does not quite fit the stress-buster spirit by answering questions.
- The Freshman Representative sub-council will meet this Monday to finalize the details for the event.

Vegas Night:

- Nick has successfully contacted Dr. Hrabowski. Our event grand prize will be a lunch with him during the spring semester as initially desired. Nick will determine the details such as the date of the lunch and clear this with Dr. Hrabowski's secretary.
- HCC officers should try to contact five businesses over the winter break for possible donations to our delayed event.
- Advertising the new date of the event should be delayed until next semester to be most effective. Currently, there is no new proposed date for the event due to uncertain spring semester schedules of the HCC officers.

- AIChE is aware of the postponement, and is expected to be more available to help with advertising next semester.
- We currently have Texas Hold 'em, Blackjack, Five card stud, Darts, and the Poker tournament planned for our event. This is expected to be enough based on dealer availability and space in the game room. James will prepare rules for roulette on the off-chance that a roulette table is found.

HCC Meetings:

- There is no apparent need to hold HCC general meetings this late in the semester. Nick will alert members of any necessary emergency meetings. Currently, email contact will serve for communication.