**2019-20 Women's Center Internship & Student Staff Application**

To be considered for a 2019-20 internship and/or staff position,

please send us a completed application, as well as:

|  |  |  |
| --- | --- | --- |
| * a cover letter | * your resume | * two writing samples\* |

**All materials are due via email (**[**womenscenter@umbc.edu**](mailto:womenscenter@umbc.edu)**) or hard copy**

**(deliver to the Women’s Center) no later than Friday, April 26th.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Basic Information* | | | | | |
| **Name:** |  | | | | |
| **Pronouns:** |  | **Email:** |  | | |
| **Major(s):** |  | **Anticipated Graduation Date:** | | |  |
| **Phone:** |  | **Student ID:** | |  | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Applying for…* | | | | |
| **Paid Student Staff Position:** | Yes or No | | **Internship:** | Yes or No |
| **Are you eligible for Federal Work Study?** | | Yes or No or Unsure | | |

|  |
| --- |
| *Engagement* |
| **Have you been to the Women's Center or attended any of our programs before?** |
|  |
| **List any campus leadership positions, activities, and/or student organization involvement.** |
|  |

*Skills*

Indicate proficiency level with the following (see example in first row)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | None | Basic | Intermediate | Advanced |
| Example: Making paper cranes |  |  | X |  |
| Facebook |  |  |  |  |
| Instagram |  |  |  |  |
| Twitter |  |  |  |  |
| Snapchat |  |  |  |  |
| Wordpress |  |  |  |  |
| Microsoft Publisher |  |  |  |  |
| Canva |  |  |  |  |
| Adobe Photo |  |  |  |  |
| Adobe Indesign/Illustrator |  |  |  |  |
| Graphic Design |  |  |  |  |
| Blogging |  |  |  |  |

|  |  |
| --- | --- |
| Please provide your Top 3 Favorite Songs: | |
|  |  |
|  |  |
|  |  |

**Thank you for applying to be a part of the 2019-20 Women’s Center Staff Team!**

**We will get back to you on or around April 29th.**

**Please be aware that completion of an application does not guarantee that an interview will be scheduled.**

**\*We are seeking writing samples because writing for the Women’s Center blog is an essential component to a staff position. Writing samples do not have to be long and can include former assignments or essays written for class assignments. Writing samples from a first-person perspective are preferred.**